

Membership Profile Set-Up

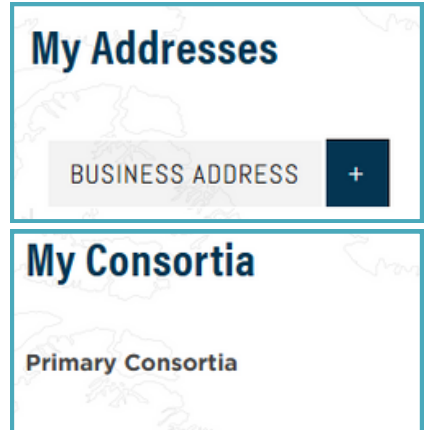
To start: Log into your ASTA account on asta.org - click on “My Profile”



“About” Tab

This section is important to fill out thoroughly to help the ASTA team best serve you as a member!

- If you work from home, please update or add your home address so that we can mail you our annual Travel Advisor Magazine and send you state-relevant advocacy updates.
- There’s a spot for both your work and cell phone number. Please fill out both.
- Please fill in your date of birth; this helps us track things such as member demographics and recruiting Young Professional Society (YPS) members.
- Be sure to fill out your Host and/or Consortia, if applicable.



“Specialization” Tab

This section is all about you and your experience, so that we can provide you a tailored membership experience

- Destination Specializations - Select up to 5
- Travel Specializations - Select up to 5
- Be sure to select any languages known
- Provide a brief description (<255 words) about your specialties & experience under “About Me”



“Preferences” Tab

This section will help you manage your in-person and digital communication preferences for your ASTA Membership

- Select your Chapter, based on your preferred mailing address.
- Read through the opt-out options for communications from ASTA HQ, and make your selections.



Profile Picture

Say cheese! Click the edit (pencil) button next to the image box to upload or update your headshot.

- Profile pictures need to be a headshot, at a 1:1 ratio and less than 1MB
- To crop your image, please [click here](#), and crop your uploaded image, selecting 1:1 as the aspect ratio.
- To resize your image, use “Image Resizer” under the same link.

